



How To Update Payment Information

1. Open A4DD website at: www.A4DD.org
2. Click on Driver Login at top of page:

The screenshot shows the A4DD website homepage. At the top, there is a navigation menu with links for DRIVER SIGN UP, DRIVER LOGIN, COMPANY LOGIN, FAQ, NEWS, and CONTACT US. Below the navigation menu, there are four main menu items: MEMBER BENEFITS, MEMBER FORUMS, DRIVER RESOURCES, and CONTRACTING COMPANIES. The main content area features a large image of three delivery vans with the text 'WELCOME DELIVERY DRIVER' and 'This Association is for you!!'. Below this, there is a paragraph: 'The Association for Delivery Drivers is here to help you in the success of your business and to make it easy for you to get what you need, when you need it and at a great price.' At the bottom of the page, there is a section titled 'Benefits We Offer Our Members' and a 'Send message' button.

3. Enter your e-mail and password. Click on the words "Click Here" next to "update payment information" in text box.

The screenshot shows the A4DD website's login page. The URL in the browser is <https://account.a4dd.org/DriverLogin.aspx>. The page features the A4DD logo and navigation links for DRIVER SIGN UP, DRIVER LOGIN, and COMPANY LOGIN. Below the logo is a login form with fields for Email and Password, and buttons for LOGIN, CANCEL, and Forgot Password. To the right of the login form are links for 'Not a member?' (Sign Up today) and 'Delivery Companies' (Sign Up to get 'recognized', Click Here to learn more). An 'Update Member Profile' dialog box is open, containing the text 'Anything changed? If so, please update your Member Profile.' and buttons for Update, Not Now, and a link 'Or, to update payment information Click Here.'.

Step 1: Enter e-mail address here.

Step 2: Enter password here.

Note: If you don't remember your password, click here and follow the prompts.

Step 3: Click here to login.

Note: If any information in your Member Profile may be out-of-date, click Update.

If you don't need to update information in Member Profile, click Not Now.

If you need to update Payment Information only, click the words Click Here on the bottom right of the text box.

This box appears AFTER you click LOGIN in Step 3.

USEFUL LINKS

- Update My Member Profile
- Update Payment Information
- Send Certificate Of Insurance
- Membership Next Steps
- Safety Training
- Monthly Safety Lesson
- Cargo/Property Damage Insurance
- General Liability Insurance
- Business Auto Insurance
- Cancel Membership And/Or Insurance

CONTACT INFO

Administrator: JC Burnett
Online Form - quickest option
Toll Free: (877) 264-A4DD (2433)
Email: a4ddteam@a4dd.org
P.O. Box 123
Gaylordsville, CT 06755

4. Click on the radio button next to the method you would like to use to pay: Credit Card, Debit Card, or Electronic Funds Transfer (Checking or Savings).

EXAMPLE ONE: CREDIT or DEBIT CARD

Update My Payment Information
Home → Update My Payment Information

How do you wish to pay?
 Credit Card Debit Card Fund Transfer from Checking Account (EFT)

Card holder's name Card holder's email Credit/Debit card type
Card holder's name is required. *Credit/Debit card type is required.*

Credit/Debit card number Credit/Debit card expiration date -
Credit/Debit card number is required. *Credit/Debit card expiration month is required.* *Credit/Debit card expiration year is required.* (mm-yyyy)

CVV code
CVV code is required.

Please check the boxes below to indicate which item(s) you want the new payment information applied.

- All (my membership and any benefits I am paying for)
- Membership
- Cargo Insurance
- Occupational Accident
- General Liability Insurance
- Advertisement

I understand and agree that I will be charged a \$25.00 Declined Payment Fee if my payment

Step 1: Fill in all of the required information (email is optional).

Step 2: Click the boxes of the items you want this payment method applied to.
Note: Items that you are NOT actively subscribing to will be "grayed out".

Step 3: Make sure you click this attestation.

Step 4: Click here to update.

For your protection, we verify credit/debit card & EFT information. The process normally takes about 30 seconds, but it may take longer during certain times of the day. Please click "UPDATE" button ONLY ONCE to update your information. When your information has been successfully updated, you will see a confirmation message.

EXAMPLE TWO: ELECTRONIC FUNDS TRANSFER (CHECKING or SAVINGS)

Checking Account (EFT)

Step 1: Fill in name of bank here

Name of bank

Name of bank is required.

Step 2: Fill in the name of the account holder as it appears on the account here.

Account holders name

Account holders name is required.

Check routing number

Check routing number is required.

Account number

Account number is required.

Account type
 Checking Savings

Account type is required.

Please check the boxes below to indicate which item(s) you want the new payment information applied.

All (my membership and any benefits I am paying for)

Membership

Cargo Insurance

Occupational Accident

General Liability Insurance

Advertisement

Accident Reporting App (EIRS)

I understand and agree that I will be charged a \$25.00 Declined Payment Fee if my payment is declined by my bank or cardholder.

Step 3: Enter check Routing Number here.

Step 4: Enter Account Number here.

Step 5: Click on the "Checking" or "Savings" button here to determine which type of account funds will be withdrawn from. (Note: EFT Fund withdraws from a "Savings Account" are rare).

Step 6: Click the boxes of the items you want this payment method applied to.

Step 7: Click on this attestation.

Step 8: Click her to update.

Click UPDATE only ONCE to avoid double charge.

5. Note: You will receive a confirmation after you click UPDATE on the “Update My Payment Information” screen (see example below):



Thank you, your information has been updated successfully.
Your next subscriptions will be charged based on new payment information.



USEFUL LINKS ▾

- Update My Member Profile
- Update Payment Information

CONTACT INFO ▾

Administrator: JC Burnett

Online Form - quickest option

[Send message](#)