



A4DD
ASSOCIATION FOR DELIVERY DRIVERS

How To Access the “Find My Drivers” Report

1. Open A4DD website at: www.A4DD.org.
2. Click on COMPANY LOGIN at top of page.

The screenshot shows the A4DD website homepage. At the top, there is a navigation menu with links for DRIVER SIGN UP, DRIVER LOGIN, COMPANY LOGIN, FAQ, NEWS, and CONTACT US. A red arrow points to the 'COMPANY LOGIN' link. Below the navigation menu, there is a yellow banner with the text 'Latest updates (FWA and HIPAA) Coming Soon! OSHA Bloodborne Pathogens Training for Delivery Drivers'. The main content area features a large image of delivery vans with the text 'WELCOME DELIVERY DRIVER' and 'This Association is for you!!'. Below this, there is a paragraph: 'The Association for Delivery Drivers is here to help you in the success of your business and to make it easy for you to get what you need, when you need it and at a great price.' A red-bordered box on the right side of the page contains the text 'Click here to login.' with a blue link.

3. Enter your username and password. This will take you to the INTRODUCING THE ASSOCIATION page.

The screenshot shows the A4DD (Association for Delivery Drivers) Carrier Login page. The browser address bar displays <https://account.a4dd.org/CarrierLogin.aspx>. The page header includes navigation links: DRIVER SIGN UP, DRIVER LOGIN, COMPANY LOGIN, FAQ, NEWS, and CONTACT US. Below the header, there are additional links: MEMBER BENEFITS, MEMBER FORUMS, DRIVER RESOURCES, and CONTRACTING COMPANIES. The main content area features the A4DD logo and the text "Log in to access services for 'recognized' contracting carriers".

Two instructional callouts are present:

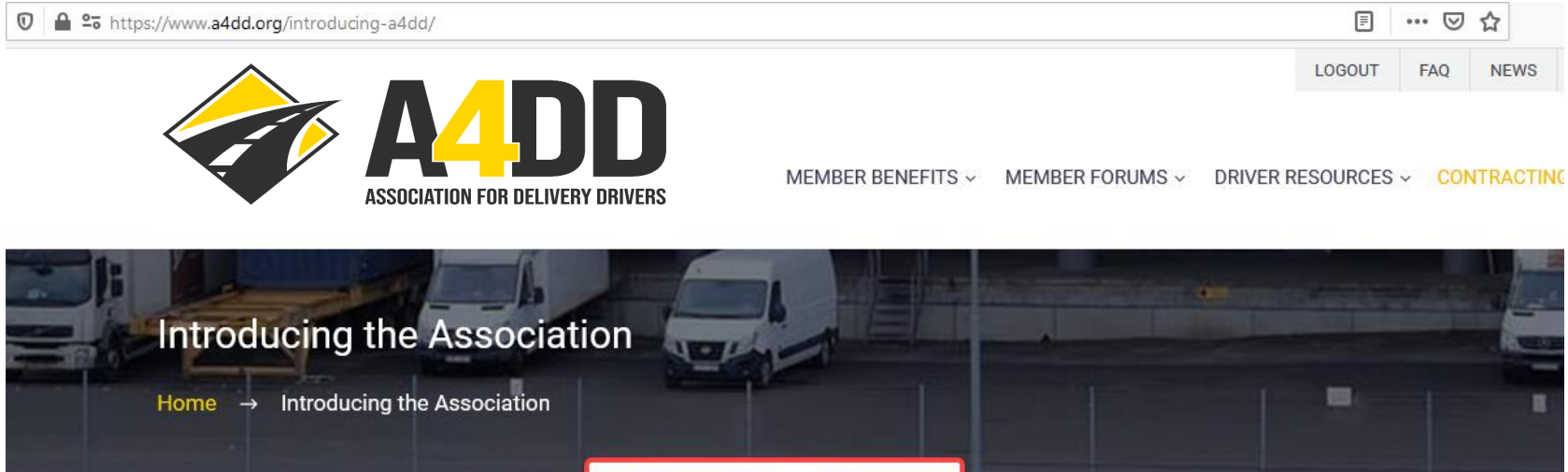
- A red-bordered box on the left contains the text: "Enter Username here-- typically your email address." A red arrow points from this box to the "Username:" input field.
- A red-bordered box at the bottom right contains the text: "Enter Password here and then click LOGIN." A red arrow points from this box to the "Password:" input field, and another red arrow points from the same box to the "LOGIN" button.

The login form includes the following elements:

- Username:
- Password:
- Buttons: LOGIN, CANCEL
- Link: [Forgot Password](#)

To the right of the login form, there is a section titled "Delivery Companies:" with two buttons: "Sign Up" to get 'recognized' and "Click Here" to learn more.

4. Click on the "Find My Drivers" tab in the CONTRACTING COMPANY SERVICES Menu.



Step 1: Click on arrow on the right of the "Contracting Company Services" tab. This reveals the drop down menu of services.

- INTRODUCING THE ASSOCIATION >
- GETTING STARTED >
- CONTRACTING COMPANY SERVICES ▾
 - Find My Drivers
 - Access Digital Load Board
 - Driver Training For EEs
 - Get Audit-Free Workers Comp.
 - Contingent Liability Insurance
 - View Driver Ads
 - Renew Your Online Ad



Introducing the Association. Refer Delivery Drivers to A4D

Step 2: Click on the "Find My Drivers" tab.

Given today's competitive market, it is increasingly important to work with independent delivery drivers. A4DD can help through our partnerships with leading industry organizations to get the tools and resources they need — including:

Imagine the solutions you can offer independent delivery professionals without you providing or picking up the rigorous contract standards easily and affordably. Benefits, including:

- Advertising their services and obtaining additional work from other sources

5. Click on EXPORT TO EXCEL button and Open or Save file.

The screenshot shows the A4DD website interface. At the top, the URL is <https://account.a4dd.org/FindMyDrivers.aspx>. The A4DD logo is prominently displayed, with the text 'ASSOCIATION FOR DELIVERY DRIVERS' below it. Navigation links include LOGOUT, FAQ, NEWS, CONTACT US, MEMBER BENEFITS, MEMBER FORUMS, DRIVER RESOURCES, and CONTRACTING COMPANIES. The main content area features a banner for 'Contracting Carriers' with a breadcrumb trail: Home → Delivery Companies → Contracting Carriers.



Review Drivers Contracted with My Company

This feature will enable you to determine the status of drivers contracted with your company. Only the drivers enrolled with your Contracting Carrier Code that have an active membership will show up in the search results.

Please [contact us](#) if you have any questions.

EXPORT TO EXCEL

Step 1: Click on the EXPORT TO EXCEL Tab.

The screenshot shows a file opening dialog box titled 'Opening 05182021050736.xlsx'. It contains the following text: 'You have chosen to open: 05182021050736.xlsx which is: Microsoft Excel Worksheet (5.9 KB) from: https://account.a4dd.org'. Below this, it asks 'What should Firefox do with this file?' with three options: 'Open with: Excel (default)' (selected), 'Save File', and 'Do this automatically for files like this from now on.' (unchecked). At the bottom, there are 'OK' and 'Cancel' buttons.

Step 2: Click "OK" to open the "Find My Driver" Excel spreadsheet.

6. Scan Report for Real Time Information on Your Driver's insurance status.

	A	B	C	D	E	F	G	H	I	J	K
1											
2											
3											
4	First Name	Last Name	Business Name	OccAcc	Cargo Ins.	GL Ins.	Manifest	Acc. Reporting	Safety Training	Safety Incentive	HIPAA Train.
8				Active	None	None	None	None	None	ENROLLED	None
9				Active	None	None	None	None	None	ENROLLED	None
10				Active	None				None	NOT ENROLLED	None
11				Active	None				None	NOT ENROLLED	None
12				Active	None				None	ENROLLED	None
13				Active	None				None	NOT ENROLLED	None
14				Active	None				None	ENROLLED	None
15				Active	None				None	ENROLLED	None
16				Active	None				None	ENROLLED	None
17				Active	None				None	ENROLLED	None
18				Active	None				None	ENROLLED	None
19				Active	None				None	ENROLLED	None
20				Lapsed	None	None	None	None	None	ENROLLED	None
21				Lapsed	None	None	None	None	None	ENROLLED	None
22				Lapsed	None	None	None	None	None	ENROLLED	None
23				Active	None	None	None	None	None	ENROLLED	None

The report will give you real time information on your driver's insurance status and other information.

